

Add new provider location

## **Business Associate Profile**

The Business Associate Profile (BAP) form must be completed to reflect each provider/location that has authorized the Trading Partner to submit and receive Blue Cross and Blue Shield of Louisiana electronic transactions.

Submitter ID for existing submitters:

<ul> <li>Note: This BAP form is for all electronic submissions with the exception of ERA (835) enrollment. ERA (835) enrollments will only be processed by completing the ERA Enrollment Form found at <a href="https://www.bcbsla.com/providers">www.bcbsla.com/providers</a> &gt; Electronic Services &gt; Clearinghouse Services.</li> </ul>			
Provider Name*	Provider Tax ID N	Number	NPI Number
*Print the provider name as it appears on each Blue Cross and Blue Shield of Louisiana Payment Register.			
Provider/Clinic/Location Name Date			Completed By
Phone Number		Email Address	

- Please allow 3-5 business days for setup.
- Provider's NPI must already be registered with Blue Cross and Blue Shield of Louisiana. You may contact Provider Credentialing & Data Management at 1-800-716-2299, option 2 to report an NPI.

Completed forms can be faxed to (225) 298-2945 or emailed to <u>EDIServices@bcbsla.com</u>. For questions regarding this form, please contact EDI Services at 1-800-716-2299, option 3.